



NANSTALLON SCHOOL



22 November 2019

Dear Parents and Carers,

## Communication

A number of times recently the topic of 'communication' has been raised. We are eager to make this work for everyone as well as making it as simple as possible on your smartphones. At the same time, we are trying to rapidly reduce the amount of paper and printing we consume.



**Communicating information about events, trips and notices.** These are posted as letters on Parent Pay. You will have linked your Parent Pay account to an email address. Therefore, any letters we post on Parent Pay will also be sent as an email to the linked account. You are able to pay and give consent for trips on Parent Pay saving time and paper.

Parent Pay can be accessed through a browser online. If you have any issues with Parent Pay, Miss Fraser will only be too happy to rectify this for you. It is important that all parents have set this up.

By default, only one parent per child is set up on Parent Pay and that is whoever set up the account. You need to contact the school office if you would like to be set up as a secondary payer on the child's account to be able to also receive the messages, make payments and give consent.



**Communicating messages and reminders.** These are sent to the mobile numbers you have supplied us with. The messages can be found as notifications on the EduSpot APP if your phone is out of range of a signal but you are able to access a wifi connection or if you think you have missed a message.

Again, the messages go to one parent per child by default so if you would like to also receive the texts then please let the school office know.

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PL30 5JZ

Tel: 01208 831 418  
Web: [www.nanstallonschool.co.uk](http://www.nanstallonschool.co.uk)

Headteacher: Mr B. Stephenson MA (Ed) NPQH



**Communicating school news.** We 'tweet' good news and learning in action using the @NanstallonSch quite regularly. You don't have to follow anyone other than our school if you don't want to.



**Communicating parents evening and seeking your views.** This year for the first time we have used Survey Monkey to book parents' evening appointments. This had a 44% success rate for uptake of booking via this method.

We have also used the survey monkey a few times with you to gauge your views. This has had a 39% average success rate and we will continue to use this approach.

Finally, if we require written consent for your child, we will send home a written letter with your child.

Please talk to us if you have any issues with the methods of communication. If you require a paper copy of a letter Miss Fraser will gladly assist.

Yours faithfully,

A handwritten signature in black ink, appearing to be "S. Stephenson", is enclosed in a light grey rectangular box.

Mr Stephenson (Headteacher)